

Chapter 2

CADET EXPECTATIONS, PROCEDURES, ACADEMICS, AND GRADING

SECTION A – CADET EXPECTATIONS

2.1. Cadet Expectations. All cadets will meet the following expectations.

2.1.1. Follow the chain of command for resolution of JROTC-related issues.

Flight Commander
Squadron Commander
Group Commander
Aerospace Science Instructor
Senior Aerospace Science Instructor

DO NOT GO DIRECTLY TO THE CADET GROUP/CC, ASI, OR SASI TO ADDRESS PROBLEMS OR CONCERNS WITHOUT YOUR FLT/CC OR FLT/SGT WITH YOU.

2.1.2. Always use the titles “sir/ma’am” when addressing AFJROTC staff and senior ranking cadets.

2.1.3. Be on time. Don’t be late to class, scheduled events, practices, etc.

2.1.4. Always bring your required items to class (IPad, charger, notebook, pen/pencil, etc).

2.1.5. Wear the correct uniform on the appropriate day.

2.1.6. Place your books, athletic/book bags, purses, or other personal belongings in the designated area in the classroom – not in aisles or walkways.

2.1.7. Do not sleep in class, keep your head up and pay attention.

2.1.8. Cadets will not be loud, disruptive, or participate in any form of “horseplay” to include throwing balls or Frisbees in the classroom.

2.1.9. Treat others with mutual respect. Profanity, vulgar language, racial or ethnic slurs, derogatory comments, sexual harassment, or harassment of any fellow cadet or student will not be tolerated.

2.1.10. Raise your hand and wait to be acknowledged; do not talk without permission.

2.1.11. Cadets will ask permission to enter the instructor office area.

2.1.12. No cell phone use is allowed during class unless your instructor allows it for a specific designated purpose. Repeated reminders of this rule will result in cell phones being confiscated and returned when the class period is over.

2.1.13. Remain professional; do not sit on desks, tables, trash cans, etc.

2.1.14. Always use the trash can to dispose of trash. If you see trash on the floor, clean it up.

2.1.15. Maintain self-control and your self-respect at all times.

2.1.16. Heed the “Three Ps” – Prepare, Participate and Pay Attention

SECTION B – CLASSROOM PROCEDURES

2.2. The following are the daily classroom procedures:

2.2.1. Class attendance and promptness are expected. Cadets are to be in their seats prepared to begin class before the tardy bell sounds. Unexcused absences and excessive tardies will negatively affect Outstanding Flight Competitions and will negatively impact the cadet's opportunity for promotions and overall course grade.

2.2.2. When the bell sounds, the Flight Commander will be positioned in front of the classroom. The Flight Sergeant will stand in front of the Flight Commander facing the class. The Flight Commander will call the flight to "ATTENTION" and the Flight Sergeant will accept salutes/attendance reports from each Element Leader. The Flight Sergeant will then "ABOUT FACE" and salute/report attendance to the Flight Commander. The Flight Commander will state "PLEASE JOIN ME IN RECITING THE PLEDGE OF ALLEGIANCE". All cadets will turn, face the flag and recite the Pledge of Allegiance. While reciting the pledge, if dressed in civilian clothes cadets will place their right hand over their hearts, when in uniform, cadets will stand at attention. After the Pledge is complete, cadets will turn and face the Flight Commander, who will give the command "SEATS", and cadets will be seated. If a cadet chooses not to recite the pledge they will stand at attention quietly and respectfully until given the command to be seated.

2.2.3. Unless otherwise directed by the instructor, approximately three minutes before the class dismissal bell rings the Flight Commander/Flight Sergeant will prepare the class for dismissal. The flight commander/sergeant will state "PREPARE FOR DISMISSAL". Cadets will stop class work and put class materials away. Cadets will pick up and throw away any trash in the immediate vicinity of their seats and prepare to stand for dismissal.

2.2.4. The Flight Commander/Sergeant will check that all trash is picked up, then will call the class to "ATTENTION". Upon approval from the instructor, the flight commander/sergeant will "DISMISS" the flight. Cadets may then retrieve their personal belongings and depart the classroom when the dismissal bell rings.

2.2.5. To show respect to Superintendents, Principals, Administrators and Distinguished Visitors, the first cadet who recognizes the visitor will, in a confident, authoritative voice, state "ROOM, ATTENTION". All cadets will come to the position of ATTENTION and remain so until directed "AT EASE" or "CARRY ON" by the instructor or visitor.

2.2.6. The Flight Commander/Flight Sergeant/Element Leaders are responsible for the conduct of their flight during the class period. All cadets will abide by these leaders' instructions.

SECTION C - ACADEMIC PROGRAM

2.3. The Air Force Junior ROTC Academic Program is comprised of three components: Aerospace Science (40%), Leadership Education (40%) and Health and Wellness (20%). The Aerospace Science study includes a variety of topics associated with the Aerospace industry. Leadership Education covers character development, good citizenship, Air Force organization, uniform wear, military customs and courtesies, flag etiquette, drill, inspections, and a variety of other corps training activities. The Health and Wellness portion focuses upon individual baseline improvements with the goal of achieving a Physical Fitness standard calculated based upon age and gender. The goal of the Health and Wellness Program is to motivate AFJROTC cadets to lead active, healthy lifestyles beyond program requirements and into their adult lives. Curriculum in Action (field) trips will be taken to help reinforce the lessons learned in the academic program.

2.3.1. Aerospace Science Academics: Cadets will attend these classes 40% of the time. Topics include, Aviation History, Exploring Space, Global Cultural Studies, Survival and Management of the Cadet Corps.

2.3.2. Leadership Education: Cadets will attend these classes 40% of the time. Topics include Citizenship & Character, Communication, Life Skills and Career Opportunities, Principles of Management and Drill & Ceremonies.

2.3.3. Cadet Health and Wellness Program: Cadets will attend these classes 20% of the time. This program is cadet led and managed with oversight and guidance from the AFJROTC instructors.

2.3.4. Curriculum in Action (CIA) Trips: This is an important part of the AFJROTC curriculum. MN-941 has the luxury of being based in a large metropolitan area. In the past, CIAs have included tours of various flying operations, base support facilities, and several aerospace/space museums. Each trip is planned for maximum impact and to avoid repetition. Typically, two trips are planned each school year; one in the fall and one in the spring. Participation in trips is a privilege, not a right. Therefore, not all cadets may be eligible to participate in every trip. Eligibility includes: 1) Must have a "C" or higher in AFJROTC; 2) Must not have any disciplinary action (dismissals, suspensions, etc); 3) Will not have a history of uniform/personal appearance violations. In addition, cadets must meet all school requirements for participation. A registration sheet will be published for each trip with the trip destination, date, time, dress requirements, and other instructions that must be complied with to participate on the trip. Trips are approved by the school and cadets must comply with all SPPS/JHS rules while on the trip.

SECTION D - GRADING PROCEDURES

2.4. GRADING PROCEDURES: Grades will be determined according to the Johnson Aerospace and Engineering High School grading policy.

- Summative Assessments - 60%. This includes wear of the uniform and exams
- Formative Assessments - 30%. This includes participation in the wellness program, assignments and quizzes
- Participation - 10%. Students who miss no more than 7 class sessions in a quarter will earn participation points amounting to 10% of their overall course grade total.

GRADING SCALE: Grades will be computed according to the SPPS grading policy.

A: 90 and above
B: 80 - 89
C: 70 - 79
D: 60 - 79
N: 59 and below

2.4.1. Uniform Wear (Summative): Uniform wear is a large part of the AFJROTC program. ALL cadets are required to wear the appropriate uniform on days designated by the SASI/ASI. Cadets are to report to school in uniform and must remain in uniform until the end of day dismissal bell. Make-up day for excused absences on uniform day will also be determined by the SASI/ASI. Failing to wear the uniform all day will result in a "0" (zero) grade for that uniform day. Cadets are required to wear their ISSUED Physical Fitness uniforms as directed by the SASI/ASI. At the end of the year or when designated by the SASI/ASI, uniforms will be turned in. Uniforms must be dry-cleaned prior to turn-in unless otherwise directed by the SASI/ASI. Failure to turn in cleaned uniforms will result in being assigned an obligation that must be cleared in order to graduate.

HABITUAL NON-WEAR OF THE UNIFORM AND FAILURE TO MAINTAIN AFJROTC DRESS AND APPEARANCE STANDARDS WILL RESULT IN A FAILING GRADE AND DEMOTION OR DISMISSAL FROM THE PROGRAM.

2.4.2. Exams (Summative): A final exam will be administered each semester. Questions will be a comprehensive assessment of all material taught since the last major exam.

2.4.3. Active participation in the wellness program, assignments and quizzes (Formative): Participation in the wellness program includes wearing the designated physical training (PT) uniform and actively participating in the designated fitness event each week. There is no make-up for missed PT uniform wear, forgetting is not considered a reason for excusal. **Excused** absences will be graded as “Exempt” and will not count against the cadet’s weekly wellness grade. Assignments and quizzes will be administered throughout the course at the discretion of the ASI/SASI.

2.4.4. Attendance (Participation): Students who miss no more than 7 class sessions in a quarter will earn participation points amounting to 10% of their overall course grade total. Today’s workforce does not earn a paycheck unless they show up on-time and ready for work. Cadets earn grades commensurate with their class participation and effort. Cadets who are not present or prepared cannot participate fully in class. This is especially key to drill and wellness. Class preparation includes cadets’ adherence to proper grooming standards daily as outlined in Air Force Instruction and school dress code.